## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES



411 N. Ruby St., Suite 2, Ellensburg, WA 98926 CDS@CO.KITTITAS.WA.US Office (509) 962-7506 Fax (509) 962-7682

August 11, 2008

Walter Darrow 10650 Teanaway Road Cle Elum, WA 98922

Subject:

**Determination of Application Completeness** 

Darrow Rezone (RZ-08-00008) and Preliminary Plat (LP-08-00025)

Dear Mr. Darrow:

Your application for rezone from Forest & Range to Rural-3 along with your Preliminary Plat application to develop a 6-lot Preliminary Plat located northeast of the City of Cle Elum, north of Teanaway Road, Cle Elum, WA 98922, having a map number of 20-16-05020-0017, was received July 30, 2008. Your application has been determined complete as of August 11, 2008.

Continued processing of your application will include, but is not limited to, the following actions

- 1. Posting of the property by the applicant along each frontage street.
- 2. A Notice of Application will be sent to all adjoining property owners within 500 feet of the subject property, interested persons, and reviewing agencies, and will be published in the County newspaper.
- 3. Consideration of written comments from reviewing agencies, and from adjacent property owners.
- 4. Transmittal of written comments and notification of a Public Hearing date.

You may pick up your "Land Use Action" sign at any time to be posted at the frontage road and return the signed Affidavit of Posting to my attention. If possible, we appreciate a digital photograph of the posted sign to use in our presentations. After the sign has been posted and the Affidavit returned I will be able to issue the Notice of Application.

If you have any questions regarding this matter, please call me at (509) 962-7024, or by e-mail to mackenzie.moynihan@co.kittitas.wa.us.

Sincerely,

Mackenzie Moynihan

Staff Planner

Cc: Encompass Engineering & Surveying